ENGLISH LANGUAGE PROFICIENCY REQUIREMENT
(FOR INTERNATIONAL STUDENTS ONLY)

1. DIRECT ADMISSION
   For direct admission, the applicant must have obtained one of the following:-
   - 550 for the TOEFL Paper-based Test (Academic Version) or 218 (Computer Based) or 79-80 for TOEFL Internet-based Test; or
   - Band 6.0 for IELTS (Academic Training); or
   - Level 109 for CIEP; or
   - MUET Band 3.

   **NOTE:**
   a. The validity period for requirement should not be more than five (5) years.
   b. TOEFL ITP is not an acceptable alternative.
   c. Level 107 for CIEP may join the programme but must be completed Level 108 and Level 109 for CIEP within one (1) year (2 semesters).

2. PROVISIONAL ADMISSION
   A provisional admission is given to the following:

   a. An applicant who meets the academic requirement of the study programme but did not have an English language proficiency at the time of application except for the programmes as below where Rule 1 above applies:
      - Bachelor of Arts English Language
      - Bachelor of Arts English Literature
      - Bachelor of Education (Teaching of English as a Second Language)

   b. An applicant who obtain a score below than:-
      - 549 for the TOEFL Paper-based Test (Academic Version) or 217 (Computer Based) or 78 (Internet Based); or
      - Band 5.5 for IELTS (Academic Training); or
      - ELS Level 107

   c. An applicant with provisional admission is granted meet the minimum English Proficiency requirement for the bachelor degree programme as follows:
      - TOEFL: Minimum Score of 550 (Paper based) or 218 (Computer Based) or 79 (Internet Based); or
      - IELTS : Minimum Score of 6.0; or
      - ELS : Level 107 (required to continue the Certified Intensive English Programme and pass Level 109 within two semesters.

   **Note:**
   An applicant with provisional admission is required to provide evidence of the above English Proficiency within one (1) year from the date of the provisional offer letter, failing which will result in the cancellation of provisional admission.

   d. An applicant with provisional admission face difficulties in taking either the TOEFL or IELTS test in own country, may apply to join our Certified Intensive English Programme (CIEP)* with the status of a Non-Graduating for a period of 6 months (one semester). Applicants who have applied for CIEP are not allowed to register for or take any academic courses during the CIEP.
3. **CERTIFIED INTENSIVE ENGLISH PROGRAMME (CIEP)**

If you have face difficulties in taking either the TOEFL or IELTS test in your country, you may apply to join our Certified Intensive English Programme (CIEP) with the status of a Non-Graduating for a period of six (6) months (one semester). During that time, you should only study English and obtained the required level of proficiency.

CIEP is conducted by ELS which is ideal for university-bound students who want to achieve the required English proficiency for admission into UPM’s degree courses in the shortest time possible. CIEP is a fulltime programme with 28 hours per week of intensive English classes during the 4 weeks (one session) at each level, from beginner to advanced levels (Level 100 to Level 109).

**STEP 1.**

Sit for the placement test at ELS Language Centres in UPM to determine your English proficiency at the CIEP level that you will enter. The Placement Test fee is RM150.00 and is to be paid at UPM Education & Training Sdn. Bhd.

If you agree to continue with the CIEP, proceed to **Step 2.**

**STEP 2**

a. Fees for the Non-Graduating Programme (to be paid at the Bursar counter upon registration) are as follow:

<table>
<thead>
<tr>
<th>NO</th>
<th>ITEM</th>
<th>TOTAL (RM)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Non-Graduating Programme Fee</td>
<td>670.00</td>
</tr>
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</table>

b. Then proceed to make the payment for CIEP (as listed below) at UPM Education and Training Sdn. Bhd. (UPMET):

i. **CIEP (16 weeks/4 Session)**

<table>
<thead>
<tr>
<th>NO</th>
<th>ITEM</th>
<th>TOTAL (RM)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>CIEP (4 SESSIONS)</td>
<td>8,300.00</td>
</tr>
<tr>
<td>2</td>
<td>BOOKS &amp; LABORATORY TECHNOLOGY CENTRE</td>
<td>800.00</td>
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<td></td>
<td><strong>TOTAL</strong></td>
<td><strong>9,100.00</strong></td>
</tr>
</tbody>
</table>

ii. *Students who are placed at :*

- Levels 107 are required to pay three (3) session payments.
- Levels 108 are required to pay two (2) session payments.
- Levels 109 are required to pay one (1) session payments.

<table>
<thead>
<tr>
<th>NO</th>
<th>ITEM</th>
<th>TOTAL (RM)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>CIEP</td>
<td>2,075.00</td>
</tr>
<tr>
<td>2</td>
<td>BOOKS &amp; LABORATORY TECHNOLOGY CENTRE</td>
<td>200.00</td>
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<td></td>
<td><strong>TOTAL</strong></td>
<td><strong>2,275.00</strong></td>
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</table>

**Notes :**

*Additional monthly fee is applicable to those who have completed a minimum of 16 weeks/4 sessions in the CIEP and still need to continue to the higher CIEP level(s)*
STEP 3
Present the receipt of the CIEP payment to the ELS Centre in order to start classes. Students are also required to pay other compulsory fees (health insurance, student card and medical check-up) to the relevant UPM departments.

*All fees for the NG and CIEP are subject to change.

STEP 4
Bring the documents below to UPM International for the processing of the student pass/visa and pay the visa processing fees.

- Registration Slip
- UPM Offer Letter
- Academic Certificate
- Health Insurance Policy
- Medical Report (Verified by UPM Health Centre)
- A4 size copy of passport
- Original Passport
- 2 Photo

4. EXEMPTION FROM ENGLISH LANGUAGE PROFICIENCY REQUIREMENT

a. An applicant who has obtained the General Certificate of Education Advanced Level (A Level).

b. has obtained the Higher School Certificate in the English Language shall be exempted from English Proficiency requirement. Application for exemption must be accompanied by supporting documents that have been certified by the relevant certificate-issuing bodies.

c. An applicant who has obtained a Diploma from an institution in the following countries: Australia, Canada, Ireland, New Zealand, United State of America or the United Kingdom.

d. An exemption from the English Language proficiency requirement may be given to the Applicant from any of the following native English speaking countries and commonwealth countries, shall be exempted from the requirements.

- Australia
- Botswana
- Canada
- Fiji
- Gambia
- Ghana
- India
- Ireland
- Kenya
- Liberia
- Malawi
- Maldives
- Mauritius
- New Zealand
- Nigeria
- Pakistan
- Papua
- Philippine
- Puerto Rico
- Rwanda
- Sierra Leone
- Singapore
- South Africa
- Swaziland
- Tanzania
- Trinidad & Tobago
- United State of America
- United Kingdom
- Zambia
- Zimbabwe

*Note:
This exemption however may be revised from time to time without prior notice.*